

Oak Spirit Sanctuary Board of Directors Meeting

March 24th, 2019

Start Time: 12:35

Board Members Present: Amy Cook (President), Dawn Finney (Treasurer), Rebekah Guffie (Secretary), George Bunyea, Larry Brown, and Mike Carroll

Board Members Present Via FaceBook Live: Larry Brown and Kerry Lynn Easter

Advisory Board Members Present: Tiffany Andes (Ecumenical Director), Patrick Finney (Fundraising Coordinator), Jenn Asbury (House management) and Chuck Cook (Land Management)

Recording Secretary: Rebekah Guffie

1st Item on OSS BOD Agenda: Clergy Program Update - Tiffany Andes

- Clergy Program officially started in February.
- Currently three individuals that are participating: Madeline Wright, Patrick Finney, and Jenn Asbury.
- Participants are enjoying and moving on track.
- Amy Cook is the Board Member that is on the OSS Clergy Program Page

2nd Item on OSS BOD Agenda: Land management Update - Chuck Cook

- Land management is getting ready for the spring and getting all of the equipment up and running and up to code.
- Mower is need of a new battery
- Baby trees from the MO Dept of Conservation will be delivered at the end of the month. 10 Redbud and 10 Concordia Oaks
- Repairs currently going on in FrogBog, the water heater is needing repair and the pipes are cracked and leaking, hopes to be repaired and up and running by Adult Beltaine (1st weekend in May).

3rd Item on OSS BOD Agenda: Beltaine Update

- Discussion on changing pricing for this, need a decision on the pricing so that it can be advertising and notification.
- 45 Pre-Registration and 60 at the gate.
- Entertainment is going to be doing sensual dance and will be providing a workshop as well. Entertainment Budget is 300 usually used at Beltaine and Harvest.
- Jenn Asbury would like to have an SOP for Events written up outlining and budgets.
- Adult Games Friday Night
- Kings Games
- Friday Night after Ritual Wine & Cheese Party

- Dawn & Patrick Finney will be doing an Adult Dance Party at the Stage
- Schedule to make sure the stage is sound if activities are going to be taking place on it. Referred this to Chuck Cook, Land management.
- Need to write a message to the Sisters of the Sanctuary for those women involved in our community interested in running for May Queen.
- Rebekah Guffie will put up a survey for voting by the Sisters of the Sanctuary when candidates have been presented.

4th Item on BOD Agenda - Position of Event Coordinator

- For Yule and Ostara Jenn Asbury has been acting in this role.
- Rebekah Guffie motions that the position of Event Coordinator be created so that there is one person who is the go-to for all OSS Events and Jenn Asbury fill this position as a trial basis and it will be voted on at the next Board Meeting.
- Mike Carol seconded motion
- All BOD Members Present Agreed.
- Motion Passed
- Jenn Asbury will be filling the position of Event Coordinator. She will be the head contact for board members or clergy members to go to when they are planning a lunar or event.
- Jenn Asbury will fill this position as a trial basis and it will be voted on at a later meeting.
- Dawn Finney will give Jenn Asbury permissions to view the website and paypal so she can view pre-registrations.

5th Item on BOD Agenda - Kerry Cabin Update

- Kerry has a current contract on the blue cabin. She contacted Amy Cook with an idea that when she makes the current repairs to the cabin and cleans out her personal items, she would like to allow the rest of the OSS Community utilize it as needed. She is not spending as much time out at OSS at this time.
- The electric is on a pre-pay / on-demand system, and is about \$10.00 a day.
- She would still maintain her contract but wants it to be made available and maybe some assistance from the community on the maintenance around the cabin.
- Oak Spirits or members of the community could rent the cabin for a weekend and use it for a retreat or small gathering.
- This would be an amendment to her contract about outside rentals and the pricing of it once the cabin is up and running.
- Kerry is needing help with the maintenance and is willing to pay for the repairs.
- Will table this until the next meeting and more information is needed.

6th Item on BOD Agenda - Yarrow Mabon at OSS

- Yarrow would like to host a Mabon at OSS, in conversation with them, they cannot afford a full rental and the insurance needed. If OSS were to co-host with Yarrow, they would not need to pay the full rental fee and it would bring in more people to the event.
- Amy motions that we co-host with Yarrow for Mabon
- It is a 500.00 rental and we are co-sponsoring so the insurance will not be needed.
- Tickets will be purchased and monitored through Yarrow.

- OSS is in charge of registration and our wavers, 5 people from OSS will get into the event free of charge to work the event.
- Amy has not written the contract but will do so.

7th Item on BOD Agenda - Outside Rentals

- Rebekah Guffie met with Nick Miller from the Ida Plainsmen and received their deposit for their partial rental on May 11th. Receipt was given to Nick Miller. Talked to Nick about the number of porta-potties that would be needed and they will pay for any additional porta-potties needed at their request.
- Nick is aware that it is a work weekend and is okay with people being on the land working at the same time.
- Rebekah Guffie will email the contract to Nick Miller.
- The Heathens have been eradicating the Honey Locust.
- Dawn Finney has been working with the Witches In The Woods which is an online chat forum. They are interested in camping here and for camping fee per tent. The retreat center was talked about and shared that part of the contract with her. It may just end up being a camping weekend. This is their first get together and are interested. Dawn Finney is the contact and will handle this group camping/rental. Dawn Finney would handle the registration and payments. If they want the house there will be a contract for that portion.
- Orphanarium will be happening in August but a date has not been specifically chosen.
- The new contract is a little more legally sound should damage occur to OSS.

8th Item on BOD Agenda - Porta-Potties

- Talked with Don from Apollo about keeping another porta-potty on the land during the busier season. Amy will be talking to Don about what would be more cost effective.
- Don says that the porta-potties can be moved around the land as needed.

9th Item on BOD Agenda - BOD moving to Slack

- Dawn Finney is motioning moving BOD business to Slack.
- Motion Seconded: Rebekah Guffie
- All BOD in favor
- Dawn Finney will set up the separate groups and grant permissions.
- We need to utilize our Google Drive a lot more to get away from Facebook.

10th Item on BOD Agenda - George Bunyea

- His term ends in August and he says that he will be stepping down off the BOD.
- Doesn't have internet and would like phone calls about vital BOD information.
- Will move to the advisory board after his term ends.

11th Item on BOD Agenda - Bi-monthly BOD Meetings

- Dawn Finney wants to have bi-monthly BOD meetings as needed using Google or Zoom.
- More frequent meetings are needed to keep OSS running smoothly.
- Dawn Finney is going to try to set this up and see what works.
- Practice run.

12th Item on BOD Agenda - Financial Report Update - Dawn Finney

- Made it through the winter and did not have to rely on the credit card.
- Using less electricity this year.
- We are finished with the payments for Hidden Meadow, Dawn Finney has reached out to Larry Lyle about this payment being completed. She is going to check in on finalization and a deed transfer.
- Payments to Cathryn Becker still continue. It is a possibility that she needs to be reached out to to get total of what is still owed and perhaps a new schedule for repayment.

13th Item on BOD Agenda - St Louis Pagan Picnic

- 1st weekend of June and OSS has booth space
- Rebekah Guffie will volunteer to be in the booth
- Jenn Asbury is available on Sunday
- OSS is going to sponsor a misting station
- Aaron Oats and Rebekah Guffie are working on updating the tri-fold and have a list of upcoming events that is separate from the trifold so that it can be updated.
- Mint Tea will be provided as per donation.

14th Item on BOD Agenda - Earth Day, Columbia

- Is OSS going to participate?
- If not this year, but put on calendar for next year.

15th Item on BOD Agenda - Calendar for OSS 2020

- Checked with Taz Chance to get a copy of dates for Conclave for 2020 so that our events are not scheduled at the same time.
- Need to provide calendars at Heart Body & Soul, Peace Nook, and Good Nature once decided.
- Amy and Bekah have talked to the owners of Heart Body & Soul to work together for advertising for the greater pagan community.

16th Item on BOD Agenda - OSS Retreat Center

- Do we need to rekey the Retreat Center?
- Who has keys, keys were not tracked.

- Rebekah Guffie proposes to rekey the three locks to the retreat center as cheaply as possible.
- Seconded by Mike Carroll.
- All BOD present in favor.
- Motion passed.
- Locks will be rekeyed and keys will be assigned.

17th Item on BOD Agenda - Update on the Board of Release of Information on Community Survey from 2018

- Patrick Finney asking for permission to release information from the Community Survey from 2018.
- File was sent to the Advisory Board.
- Motion by George Bunyea to release the Executive Summary. If someone wishes to view the whole of the Community Survey from 2018 it would be provided upon request.
- Seconded by Rebekah Guffie.
- All BOD present in favor.
- Motion passed.

18th Item on BOD Agenda - Brown Cabin Update - Amy Cook

- March 13th, 2019 was the date of the trial for the matter of the Brown Cabin.
- Amy Cook, Patrick Finney, Rebekah Guffie and Jenn Asbury appeared on behalf of OSS
- Judge found in favor of OSS for the reclamation of property.
- Awaiting to find if it has been appealed.
- Our Lawyer, Woodridge & Woodridge is aware if a separate lawsuit is filed, he will continue to represent OSS.
- A date is currently being debated to what date for Mike Sager to come and retrieve his personal property from the Brown Cabin.
- Date agreed upon is May 25th, 2019.

Rebekah Guffie motioned to conclude the meeting.

Mike Carroll seconded the motion.

All BOD present in favor.

Meeting concluded at 14:02, March 24th, 2019