

Bylaws of Oak Spirit Sanctuary

a Missouri Nonprofit Corporation

Reviewed and Amended September 5, 2021

SECTION I: Name and Purpose

A. Name: The name of the organization (CHURCH) is “Oak Spirit Sanctuary”

B. Purpose: Oak Spirit Sanctuary is organized for religious, educational, and charitable purposes within the meaning of section 501(c)3 of the Internal Revenue Code of 1986 to be a church offering worship services and religious education and to do all things which may be necessary or proper in connection with these purposes. In furtherance of its permitted purposes, Oak Spirit Sanctuary may exercise any, all, and every power that a corporation under the General Not-For-Profit Law of Missouri may exercise.

SECTION II: Terms and Definitions

A. The following terms and definitions shall be referenced in the present and all future codifications of this document.

1. ARTICLES: the Articles of Incorporation of the Missouri nonprofit corporation Oak Spirit Sanctuary
2. BOARD: the currently elected Board of Directors of the Missouri nonprofit corporation.
3. BYLAWS: this document.
4. CHURCH: the Missouri nonprofit corporation, whose registered address is 26213 Cumberland Church Road, Boonville, MO 65233.
5. PRESIDENT: the President of the Missouri nonprofit corporation.
6. SECRETARY: the Secretary of the Missouri nonprofit corporation.
7. SIMPLE MAJORITY: greater than one half ($\frac{1}{2}$).
8. SUPER MAJORITY: two thirds ($\frac{2}{3}$) or greater.
9. TREASURER: the Treasurer of the Missouri nonprofit corporation.

SECTION III: Authority

A. Laws of the Land: The BOARD shall conduct the operations of the CHURCH in accordance with all applicable federal, state, and local laws.

B. Articles of Incorporation:

1. The BYLAWS shall be governed by the ARTICLES.
2. Amendment: The ARTICLES may be amended by a SUPER MAJORITY of the full BOARD.

SECTION IV: Board of Directors

A. Composition: The BOARD shall consist of no less than three (3) persons and may consist of as many as thirteen (13) persons

B. Meetings: All decisions of the BOARD shall be made by the majority vote of BOARD members present at the meeting unless otherwise specified in the BYLAWS.

1. Frequency: The BOARD shall meet a minimum of once a year.
2. Quorum: A quorum of the BOARD to conduct business shall be a SIMPLE MAJORITY of the full BOARD.
3. Medium: The BOARD may meet in person, by teleconference, or by any other means, whether physical or electronic, that is mutually acceptable to officers of the BOARD, and is otherwise in accord with the BYLAWS.

C. Removal: The approval of a SUPER MAJORITY of the full BOARD is required to remove a member of the BOARD from the BOARD.

D. Replacement: The BOARD is empowered to replace absent officers and members of the BOARD, to enlarge the BOARD, or to reelect officers of the BOARD by a SIMPLE MAJORITY of the full BOARD.

E. Annual Meeting: The annual meeting of the BOARD shall be on or as close to Labor Day weekend as is mutually convenient for members of the BOARD.

F. Officers: Members of the BOARD shall fill the following offices: Offices may be combined as allowed by state law.

1. PRESIDENT: The duties of the PRESIDENT are to ensure required reports and papers are filed with the Secretary of the State of Missouri and to set the time and agenda of BOARD meetings.
2. TREASURER: The duties of the TREASURER are to maintain the financial records of the CHURCH.
3. SECRETARY: The duties of the SECRETARY are to maintain the correspondence files and meeting minutes, both paper and electronic, of the CHURCH.

G. Delegation of Duties: It is permissible that the PRESIDENT, TREASURER, and/or SECRETARY delegate their duties to others. The delegation of duties does not absolve the officer of responsibility. It remains the responsibility of the PRESIDENT, TREASURER, and SECRETARY to ensure that the duties of their office are performed.

H. Terms of Office. The members of the BOARD shall serve for a term of three (3) years and may be re-elected. No member of the BOARD, shall serve more than two (2) consecutive terms. Following two consecutive terms a BOARD member may be reelected after a sabbatical of at least three (3) years. A BOARD member may serve no more than a total of 12 years on the BOARD regardless of position.

I. Committees: All committees operate under the auspices and authority of the BOARD, which retains the power to create or dissolve committees as needed. The powers and authority of committees are defined by the BOARD and may be altered at any time by SIMPLE MAJORITY vote.

SECTION V: Land Use

A. The BOARD shall ensure that the land shall be managed and maintained with the Land Stewardship Policy.

B. The BOARD may rent use of the land maintained by the CHURCH to individuals or organizations so long as the purpose is not in conflict with the mission of the CHURCH.

SECTION VI: Amendments

A. Amendments to the BYLAWS require a SIMPLE MAJORITY of the full BOARD.